

NEW ADMISSION

Admission Test Academic Session 2022-23

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| 1. | Cost of Prospectus | = | Rs.1500/- |
| 2. | Registration Fee (Before 31 Oct) | = | Rs.10000/- |
| 3. | Registration Fee (After 31 Oct) | = | Rs.12000/- |
| 4. | Admission / Registration form duly filled completely. | | |
| 5. | Three Passport size photographs of ward. | | |
| 6. | Date of birth certificate (photocopy), issued from Municipal Council Office. | | |
| 7. | Aadhaar Card (Photocopy) of Child and Parents | | |
| 8. | Passport (Photocopy) of Child and Parents. | | |

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

1. School Leaving & Pass Certificate from the previous school in original.
2. E-Punjab School Leaving Certificate in original.
3. Proof of Age from Municipal Committee, in original, for verification.
4. Photocopy of Aadhar Card of the student and his/her parents, in original, for verification.
5. Passport of Child and Parents, if any, in original, for verification.
6. Health Information, carefully completed in all respects invariably along with Chest X- Ray. This is a very important document in the interest of your child.
7. Please provide parents' and guardians photograph along with the authority letter/affidavit stating the names of all, authorized for taking the concerned student on Holidays/Open Sundays.
8. In addition to the above mentioned the following documents are also required for admission in class XI:-
 - (a) Registration ID of class X.
 - (b) Migration Certificate in original.

Important

1. Particulars such as the name of the student, father's name, mother's name and DOB mentioned in the school admission form should match with the particulars mentioned in the transfer certificate and birth certificate otherwise admission of the child may be delayed.

a) If there is discrepancy in the name (student/mother/father) / birth date **in the transfer certificate** then parent needs to get the corrections done from the previous school, along with the signature of the principal of that school verifying the correction with the school seal.

b) If there is discrepancy in the name (student/mother/father) **in the Birth Certificate**, then the parents need to get it corrected from the concerned office.

If any rectification in the birth certificate is not possible:

- ✓ **EITHER** the parents have to submit that birth certificate along with an affidavit, attested by the Notary, one national newspaper and one local newspaper in which it is published that the name of the student/father/mother has been changed from (the name mentioned in the birth certificate) to (the name mentioned in the transfer certificate / admission form).

- ✓ **OR** the parents have to submit individual passport copy and the same will be retained in the personal file of a student.